

## **The Fine Print**

- Early Bird Discounted Rates apply through 11:59 pm EDT on 3/15/2025. After that date, regular fees apply.
- **Hotel Reservations**: Thank you for staying at the conference hotel. Your stay helps ACCI to reach its contractual obligation which allows us to pass along the discount to you. Hotel information appears on the ACCI Annual Conference 2025 webpage. Special circumstances? Contact the ACCI Office.
- We will not be able to refund the conference site hotel discount amount if you do not enter the discount code in the correct place on the summary page *before* you enter payment information as seen <a href="here">here</a>. If the price does not get reduced by \$100, **STOP**. Contact the office immediately so we can help!
- **Payment** is due at the time of registration, or in the case of purchase orders/checks, within 30 days of receipt of invoice from ACCI. Payment by credit card is strongly encouraged. It is a secure system.
- Cancellations/Refunds: To receive a full refund minus a \$75 administrative fee, all cancellations must
  be requested in writing and received by the ACCI Office by 5:00 pm EDT on Friday, March 31, 2025.
  No refund requests will be honored after that date. However, we will welcome substitutions without
  penalty, with written request. Special circumstances are considered on a case-by-case basis by
  contacting the ACCI Office.

For more information or to ask questions:

**ACCI Office** 

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